



VOLUNTEER ROLES

day of event

BLOCK CAPTAIN:

- On a bicycle, oversee all volunteers within a segment of the open streets route (the length of that segment will be dependent on the length of your route – typically 1-2 miles/2-3km)
- Ensure there are enough volunteers for that segment and that they are fulfilling their responsibilities
- Each Block Captain should have a volunteer map of the route segment they are responsible for.
- Be prepared to address any issues that might arise within their segment of the route

ROVING CYCLISTS:

- Circulate through a portion (1-2 miles/2-3km) of route for duration of an Open Streets day
- Encourage people to move into the roadway and off of the sidewalks when the program begins
- Routinely check on Ambassadors and Intersection Monitors and offer biology breaks.
- As the end of the program nears (in 30, 20, 15, 10, 5 minutes), advise participants and volunteers, and ensure once it is officially over that participants move back onto to the sidewalks.
- Under the direction of a Block Captain, circulate through the portion of the route under their direction.
- Ensure this portion of the route is constantly staffed with the appropriate number of volunteers for the route.
- It is important that Roving Cyclists be familiar with the various responsibilities of the volunteers they offer breaks to.

BARRICADE ATTENDANTS / RECYCLING MONITORS:

- Responsible for looking after a hard closed street, typically hard closed with a barricade
- Prevent unauthorized vehicles from entering the route
- Assist with entrance/exit of authorized vehicles (if permitted)
- Greet participants as they enter/exit Open Streets
- Answer questions as necessary
- Encourage Ambassadors to make the barricade “their own” with music, signs, decorations, costumes, etc.



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INTERSECTION MONITORS:

- Stop participants on the Open Streets route, with signage or bright colored rope, when they come to a red light at a car crossing point.
- Keep participants from entering the intersection while cars move through the intersection on their green light.
- When the participants have a green light, move the sign or rope and allow participants to move through the intersection.

EVALUATORS

- Collect information from Open Streets participants by conducting surveys
- Count participants at the top of each hour
- Gather testimonials from all different types of participants

SET UP AND TAKE DOWN

- Assist with set-up or take-down of barricades, signage, tents, activity hubs, cones, clean up, and other operational logistics before and after the event.

DEMONSTRATION PROJECTS ASSISTANTS

- Help the leads set up materials used to construct the protected bikeways, parklets and safe crosswalks

LOST & FOUND STATION

- Man the station, connecting lost children to their parents and lost items to their owners

HEALTH & MUSIC PROGRAMMING ASSISTANTS

- Ensure that bands and health leads follow their schedule and location placement

SOCIAL MEDIA

- Instagram photos and videos on the day of the event



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Before and day of event

STREET CHIEF

- Rally your neighbors on your street around the event. Tell them how they can be involved and what to expect

PORCHFEST HOST

- If your home is on the route or slightly off, volunteer to host a band or musician on your porch or front/back yards

BANDS / MUSICIANS

- Play for 1 hour on the day of the event on someone's front porch or yard

YOGA / ZUMBA / PILATES / RUNNING / WALKING

- Lead a health related activity for 1 hour

KIDS BIKE RIDE LEADERS / SHEPHERDS

- Take kids on a bike ride of the route at a predetermined time

DEMONSTRATION PROJECT CHIEFS

- Help plan and orchestrate the construction of the protected bike lanes, parklets and crosswalks

Planning the event

PROGRAMMING LEAD - FOOD

- Entrepreneurial spirit needed to plan the vendors and schedule for food on the day of the event

PROGRAMMING LEAD – HEALTH

- Recruit, coordinate and schedule health leaders in our community to run activities on the day of the event

OPERATIONS / SANITATION ASSISTANT

- Coordinate with operations lead on reader boards, DPW street and lane closures
- Coordinate the placement of porta-potties and recycling stations

HOOD RIVER
STREETS
ALIVE!

